



**Office of State Procurement
PROACT Contract Certification of Approval**

This certificate serves as confirmation that the Office of State Procurement has reviewed and approved the contract referenced below.

Reference Number: 2000439343

Vendor: Livingston Parish School Board

Description: Transition Spec. to prov. Pre-ETS to students with disabilities in LP

Approved By: Brad VanOss

Approval Date: 10/01/2019

The above referenced number has been assigned by this office and will be used as identification for the contract. Please use this number when referring to the contract in correspondence or amendment(s).

For succeeding fiscal years of this contract, a BA-22 specifying the funds available for that particular year shall be submitted by September 30th to the Office of State Procurement.

Approval of continuing services contracts is contingent upon the receipt of a final performance evaluation report on the prior contract as required under Revised Statute 39:1569.1.

The Internal Revenue Service (IRS) may find that this contract creates an employment relationship between your agency and the contractor. You should be advised that your agency is responsible for all taxes and penalties if such a finding is forthcoming. It is incumbent upon your agency to determine if an employee/employer relationship exists. Your agency must make the appropriate withholdings in accordance with law and IRS regulations, if applicable.



2000439343

**STATE OF LOUISIANA
LOUISIANA WORKFORCE COMMISSION
GOVERNMENTAL CONTRACT**

Be it known, that the Louisiana Workforce Commission (hereinafter sometimes referred to as "LWC" or State) and Livingston Parish School Board (hereinafter sometimes referred to as "Contractor") whose address is 13909 Florida Blvd., Livingston, LA 70754, do hereby enter into contract under the following terms and conditions.

Term of Contract

This contract shall begin on August 1, 2019 and end on July 31, 2022.

Goals and Objectives

Livingston Parish Public Schools will employ a full time Pre-Employment Transition Services (Pre-ETS) Transition Specialist to provide Pre-Employment Transition Services that includes Job Exploration Counseling, Work-Based Learning Experiences, Workplace Readiness Training, Counseling on Transition and Post-Secondary Training Programs, and Instruction on Self-Advocacy to a minimum of 25 Louisiana Rehabilitation Services (LRS) eligible consumers per year (75 unique students for the contract term).

Scope of Services

The Pre-ETS Transition Specialist will provide Pre-Employment Transition Services to students with disabilities within Livingston Parish Public Schools. These services include Job Exploration Counseling, Work-Based Learning Experiences, Workplace Readiness Training, Counseling on Transition and Post-Secondary Training Programs, and Instruction on Self-Advocacy. These services will be made available to all students with disabilities between the ages of 16-21 as deems appropriate by the LRS Rehabilitation Counselor. (See attached Exhibit A).

Deliverables

The contract deliverables are the performance of the services and outcomes achieved as outlined in Exhibit A.

Performance Measures and Monitoring Plan

Sigmund Morel, Contractor Monitor, will ensure that the requirements of this contract are adhered to. This contract will be monitored with or without notice to the Contractor using an ongoing monitoring/evaluation. The Contractor will maintain all data gathered in electronic database systems and/or Excel spreadsheets. The data will be reviewed, analyzed and reported by the Pre-ETS Transition Specialist on at least a quarterly basis to determine progress towards

stated goals, objectives and activities. The Contractor will submit a final report to the Contract Monitor addressing programmatic and fiscal outcomes related to the goals, objectives, and activities of the project within thirty (30) to sixty (60) days after the project period ends. Reports submitted to the State relative to monitoring will become property of the State. (See Exhibit A).

Contractor will comply with each of the following: EDGAR; 2 CFR Part 200; Vocational Rehabilitation Policies/Guidance Manual; 34 CFR Part 361 Regulations as they relate to eligible transition students being served by this grant; RSA- Sub-regulatory Guidance: Other Documentation Supporting RSA Programs. U.S. Department of Education. Retrieved July 9, 2019, from <https://www2.ed.gov/policy/speced/guid/rsa/supporting/index.html> including RSA-1 Carry-over requirements for formula programs, RSA-3 Prohibition against sub-granting for formula programs, RSA-VR-1 Pre-employment transition services; State Procurement Law; State Travel Regulations PPM 49. (See Exhibits C and D). In order for expenses of this contract to be allowable, they must be necessary, reasonable and allocable in accordance with the aforementioned laws, regulations, policies, and exhibits. It is the responsibility of the Contractor to become familiar with and abide by all laws, regulations and guidelines referred to in this contract. The cost principles should be consulted for the complete explanation of the allowability and unallowability of costs.

The contract performance measures are the performance of the services and outcomes achieved as outlined in Exhibit A.

Payment Terms

In consideration of the services described above, the State hereby agrees to pay the Contractor a fee of \$195,734.58. It is the responsibility of the contractor to advise the agency in advance if contract funds or contract terms may be insufficient to complete the contract objectives. LRS will make Federal funds available for this project. Contractor will provide the non-federal match. This is a cost-reimbursement contract. Contractor will pay 100% of the expenses incurred by the program. Contractor will then invoice LRS, monthly, for 78.7% of the costs for salary, fringe, and travel for actual expenditures incurred. Included in the monthly invoice will be Contractor's certification that they have provided/paid their share (21.3%) with state or local funds that are eligible for federal match. Only those expenses in conformity with the purposes and amounts specified in the attached Exhibit B, Contract Budget, shall be reimbursable. Payment amounts requested from LRS by the Contractor shall not exceed the amount projected in Exhibit B and should the actual expenses be less than the projected amount in Exhibit B, LRS shall only be responsible for payments of the lesser amount. Travel and other reimbursable expenses shall constitute part of the maximum payable under this contract and shall be reimbursed in accordance with Division of Administration PPM 49.

Money cannot be transferred between budget categories shown without the express written consent of LRS. As required by federal regulations, LRS will provide administration of the program through the LRS Program Coordinator for Transition Services. All expenditures will be

made by the Contractor and shall be expended in accordance with the provisions of the Rehabilitation Act of 1973, as amended. All equipment or property purchased pursuant to this contract shall remain the property of the Louisiana Workforce Commission.

The continuation of this contract is contingent upon receipt of funding from the Federal Government. If funding is discontinued or reduced by the Federal Government and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

Any audit disallowances, due to the contractor's failure to comply with the requirements of this contract, will be the responsibility of the contractor to be paid back using state or local funds.

Payment shall be made within 30 days of receipt of an invoice that includes appropriate back-up documentation. Payment will be made only upon approval of the Secretary of the Louisiana Workforce Commission or her designee.

Taxes

Contractor hereby agrees that the responsibility for payment of taxes from the funds received under this Contract and/or legislative appropriation shall be contractor's obligation and identified under Federal Tax Identification Number 72-0882480 and Louisiana Department of Revenue (LDR) number 0782466.

Before the contract may be approved, La. R.S. 39:1624(A)(10) requires the Office of State Procurement to determine that the Contractor is current in the filing of all applicable tax returns and reports and in the payment of all taxes, interest, penalties, and fees owed to the state and collected by the Department of Revenue. The Contractor shall provide its seven-digit LDR Account Number to the State for this determination. The State's obligations are conditioned on the Contractor resolving any identified outstanding tax compliance discrepancies with the Louisiana Department of Revenue within seven (7) days of such notification. If the Contractor fails to resolve the identified outstanding tax compliance discrepancies within seven days of notification, then the using agency may proceed with alternate arrangements without notice to the Contractor and without penalty.

Termination for Cause

Should the State determine that the Contractor has failed to comply with the Contract's terms, the State may terminate the Contract for cause by giving the Contractor written notice specifying the Contractor's failure. If the State determines that the failure is not correctable, then the Contract shall terminate on the date specified in such notice. If the State determines that the failure may be corrected, the State shall give a deadline for the Contractor to make the correction. If the State determines that the failure is not corrected by the deadline, then the State

may give additional time for the Contractor to make the corrections or the State may notify the Contractor of the Contract termination date.

If the Contractor seeks to terminate the Contract, the Contractor shall file a complaint with the Chief Procurement Officer under La. R.S. 39:1672.2-1672.4.

Termination for Convenience

State may terminate the Contract at any time without penalty by giving thirty (30) days written notice to the Contractor of such termination or negotiating with the Contractor a termination date. Contractor shall be entitled to payment for deliverables in progress, to the extent the State determines that the work is acceptable.

Remedies for Default

Any claim or controversy arising out of this contract shall be resolved by the provisions of LSA-R.S. 39:1672.2 – 1672.4.

Governing Law

This Contract shall be governed by and interpreted in accordance with the laws of the State of Louisiana, including but not limited to La. R.S. 39:1551-1736; rules and regulations; executive orders; standard terms and conditions, special terms and conditions, and specifications listed in the RFP (if applicable); and this Contract. Venue of any action brought, after exhaustion of administrative remedies, with regard to this Contract shall be in the Nineteenth Judicial District Court, Parish of East Baton Rouge, State of Louisiana.

Record Ownership

All records, reports, documents and other material delivered or transmitted to Contractor by State shall remain the property of State, and shall be returned by Contractor to State, at Contractor's expense, at termination or expiration of this contract. All records, reports, documents, or other material related to this contract and/or obtained or prepared by Contractor in connection with the performance of the services contracted for herein shall become the property of State, and shall, upon request, be returned by Contractor to State, at Contractor's expense, at termination or expiration of this contract.

Commissioner's Statements

Statements, acts and omissions made by or on behalf of the Commissioner of Administration regarding the RFP or RFP process, this Contract, any Contractor and/or any subcontractor of the Contractor shall not be deemed a conflict of interest when the Commissioner is discharging his duties and responsibilities under law, including, but not limited, to the Commissioner of Administration's authority in procurement matters.

Contractor's Cooperation

The Contractor has the duty to fully cooperate with the State and provide any and all requested information, documentation, etc. to the state when requested. This applies even if this Contract is terminated and/or a lawsuit is filed. Specifically, the Contractor shall not limit or impede the State's right to audit or shall not withhold State owned documents.

Assignability

Contractor may assign its interest in the proceeds of this Contract to a bank, trust company, or other financial institution. Within ten calendar days of the assignment, the Contractor shall provide notice of the assignment to the State and the Office of State Procurement. The State will continue to pay the Contractor and will not be obligated to direct payments to the assignee until the state has processed the assignment.

Except as stated in the preceding paragraph, Contractor shall only transfer an interest in the Contract by assignment, novation, or otherwise, with prior written consent of the State. The State's written consent of the transfer shall not diminish the State's rights or the Contractor's responsibilities and obligations.

Right to Audit

Any authorized agency of the State (e.g. Office of the Legislative Auditor, Inspector General's Office, etc.) and of the Federal Government has the right to inspect and review all books and records pertaining to services rendered under this contract for a period of five years from the date of final payment under the prime contract and any subcontract. The Contractor and subcontractor shall maintain such books and records for this five-year period and cooperate fully with the authorized auditing agency. Contractor and subcontractor shall comply with federal and state laws authorizing an audit of their operations as a whole, or of specific program activities.

Fiscal Funding

The continuation of this contract is contingent upon the appropriation of funds to fulfill the requirements of the contract by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

Discrimination Clause

The contractor agrees to abide by the requirements of the following nondiscrimination and equal opportunity provisions of the following laws, as applicable: Section 188 of the Workforce

Innovation and Opportunity Act of 2014 (WIOA), as amended, which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIOA Title I financially assisted program or activity, including Title VI and Title VII of the Civil Rights Act of 1964, as amended; the Equal Employment Opportunity Act of 1972, as amended; the Nontraditional Employment for Women Act of 1991, as amended; Federal Executive Order 11246; Section 504 of the Rehabilitation Act of 1973, as amended; the Vietnam Era Veteran's Readjustment Assistance Act of 1974, as amended; Title IX of the Education Amendments of 1972, as amended; the Age Discrimination Act of 1975, as amended; Americans with Disabilities Act of 1990, as amended; the Fair Housing Act of 1968, as amended, and all applicable requirements imposed by or pursuant to regulations implementing those laws, including but not limited to 29 CFR Part 37.

Contractor agrees not to discriminate in its employment practices and shall render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, disability, or age in any matter relating to employment.

Any act of discrimination committed by Contractor, or failure to comply with these statutory obligations when applicable, shall be grounds for termination of this contract.

Confidentiality

All financial, statistical, personal, technical and other data and information relating to the State's operations which are designated confidential by the State and made available to the Contractor in order to carry out this Contract, or which becomes available to the Contractor in carrying out this contract, shall be protected by the Contractor from unauthorized use and disclosure through the observance of the same or more effective procedural requirements as are applicable to the State. Contractor shall not be required to keep confidential any data or information which is or becomes publicly available, is already rightfully in the Contractor's possession, is independently developed by the Contractor outside the scope of this Contract, or is rightfully obtained from third parties.

Continuing Obligation

Contractor has a continuing obligation to disclose any suspensions or debarment by any government entity, including but not limited to General Services Administration (GSA). Failure to disclose may constitute grounds for suspension and/or termination of the Contract and debarment from future Contracts.

Eligibility Status

Contractor, and each tier of Subcontractors, shall certify that it is not on the List of Parties Excluded from Federal Procurement or Nonprocurement Programs promulgated in accordance with E.O.s 12549 and 12689, "Debarment and Suspension," as set forth at 24 CFR part 24.

Anti-Kickback Clause

Contractor agrees to adhere to the mandate dictated by the Copeland "Anti-Kickback" Act which provides that each Contractor or subgrantee shall be prohibited from inducing, by any means, any person employed in the completion of work, to give up any part of the compensation to which he is otherwise entitled.

Clean Air Act

Contractor agrees to adhere to the provisions which require compliance with all applicable standards, orders or requirements issued under Section 306 of the Clean Air Act which prohibits the use under nonexempt Federal contracts, grants or loans of facilities included on the EPA list of Violating Facilities.

Energy Policy and Conservation Act

Contractor recognizes the mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163).

Clean Water Act

Contractor agrees to adhere to all applicable standards, orders, or requirements issued under Section 508 of the Clean Water Act which prohibits the use under nonexempt Federal contracts, grants, or loans of facilities included on the EPA List of Violating Facilities.

Prohibition of Discriminatory Boycotts of Israel

In accordance with Executive Order Number JBE 2018-15, effective May 22, 2018, for any contract for \$100,000 or more and for any contractor with five or more employees, Contractor, or any Subcontractor, shall certify it is not engaging in a boycott of Israel, and shall, for the duration of this contract, refrain from a boycott of Israel.

The State reserves the right to terminate this contract if the Contractor, or any Subcontractor, engages in a boycott of Israel during the term of the contract.

Anti-Lobbying

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in

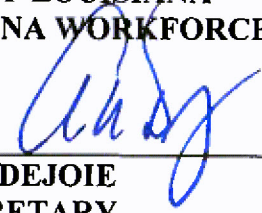
connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Contract Approval


This contract is not effective until executed by all parties and approved in writing by the Office of State Procurement, in accordance with LSA-R.S. 39:1595.1.

THUS DONE AND SIGNED on the day, month and year shown below.

**STATE OF LOUISIANA
LOUISIANA WORKFORCE COMMISSION**

By:  9/17/19
AVA DEJOIE DATE
SECRETARY

LIVINGSTON PARISH PUBLIC SCHOOLS

By:  8-7-19
ALAN "JOE" MURPHY DATE
SUPERINTENDENT
TAX I.D. NO. – 72-0882480
TELEPHONE: (225) 686-7044

**LOUISIANA REHABILITATION SERVICES
THIRD PARTY COOPERATIVE ARRANGEMENT (TPCA)
LIVINGSTON PARISH PUBLIC SCHOOLS
EXHIBIT A**

Contract Name: Livingston Parish Public Schools; August 1, 2019 – July 31, 2022

Contact Person: April Morgan

Phone Number: 225-686-4266

E-Mail: april.morgan@lpsb.org

(1) Project Abstract

Livingston Parish Public Schools will employ a full-time Pre-Employment Transition Services (Pre-ETS) Transition Specialist to provide Pre-ETS to only those transition students with disabilities who are applicants for, or recipients of, LRS services attending Local Education Agency (LEA) high schools in Livingston Parish. Students who receive services must fall under the Order of Selection Group LRS is currently serving, as stated in the State Plan; or who are potentially eligible for Vocational Rehabilitation (VR) services, as determined by LRS. Students who are eligible or potentially eligible must meet the Workforce Innovation and Opportunity Act (WIOA) definition of Student with Disability described as follows:

- eligible for, and receiving, special education or related services under Part B of the Individuals with Disabilities Education Act (20 U.S.C. 1411 et seq.); or
- individuals with a disability, for purposes of section 504; and
- eligible or potentially eligible for VR services.

The Pre-ETS Transition Specialist works in cooperation with the vocational rehabilitation counselor, school district personnel, community-based agencies, and community business members. The Pre-ETS Transition Specialist will provide Pre-Employment Transition Services at school/job sites, and active support to students with various disabilities who are currently enrolled in Livingston Parish Public Schools between the ages of 16-21 as deemed appropriate by the LRS Rehabilitation Counselor.

(2) Project Narrative

The services provided by the Pre-ETS Transition Specialist are not the typical or customary services that the School District provides in the ordinary course of business. These are new services having a vocational rehabilitation focus. The addition of the Pre-ETS program is intended to add a component to the overall school and rehabilitation service continuum, not to supplant any existing employment-related, or other services, ordinarily provided by the district/schools, including regular classroom teaching, substitute teaching, or any other functions not directly related to preparing students with disabilities for employment. Individuals served under this Third Party Cooperative Arrangement (TPCA) will be separate and distinct from other individuals served by the LEA, and the tracking of expenditures and staff time will support this.

The Pre-ETS Transition Specialist will provide Pre-ETS. This will include Job Exploration Counseling, Work-Based Learning Experiences, Workplace Readiness Training, Counseling on Transition and Post-Secondary Training Programs, and Instruction on Self-Advocacy. Job Exploration Counseling can include information regarding in-demand industry sectors and

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occupations, as well as non-traditional employment, labor market composition, administration of vocational interest inventories, and identification of career pathways of interest to the students. Workplace Readiness Training can include programming to develop social skills and independent living, such as communication and interpersonal skills, financial literacy, orientation and mobility skills, job-seeking skills, understanding employer expectations for punctuality and performance, as well as other “soft” skills necessary for employment. These services may include instruction, as well as opportunities to acquire and apply knowledge. Work Based Learning Experiences can include activities such as informational interviews to research employers, work-site tours to learn about necessary job skills, job shadowing, or mentoring opportunities in the community.

The School District will pay the 21.3% (\$52,975.14) of the TPCA contract cost through documented certified expenditures for salaries and wages of staff providing direct services. State general or local funds (non-federal) will be the funding source for the Livingston Parish Public Schools part of these funds. Any audit disallowances due to the school district’s failure to comply with the requirements of this contract will be the responsibility of the contractor to be paid back using state or local funds.

(3) Project Goals, Objectives, and Activities

Goal 1: A minimum of 25 LRS transition students with disabilities per academic year (75 unique students per contract term) will be prepared to transition from school to work and/or to post-secondary education and prepare to become successfully employed.			
Objective 1: A minimum of 25 LRS transition students with disabilities (75 unique students per contract term) will be provided Job Exploration Counseling, and Workplace Readiness Training, to include Self Advocacy and Counseling on Opportunities for Enrollment in Comprehensive Transition or Postsecondary Education Programs at Institutions of Higher Education, in the amount of 1600 or more sessions, each academic year, to all LRS transition students with disabilities who require such services, as determined by the LRS counselor.			
ACTIVITIES	Measureable Product/Outcome	Responsible Person	Target Date of Completion
Obtain list of eligible or potentially eligible students from VR Counselor	List received from VR Counselor	Pre-ETS Transition Specialist/VR Counselor	Ongoing
Provide a minimum of 1600 sessions each academic year, as defined by Chapter 4, Part 412.15 of the LRS Technical Assistance & Guidance Manual, of Pre-ETS services listed in Objective 1	Complete and deliver certified supporting documentation monthly to LRS Program Coordinator	Pre-ETS Transition Specialist	End of each academic year

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Objective 2: Provide Work-Based Learning Experiences (WBLE) to a minimum of 12 LRS transition students with disabilities per academic year (36 unique students per contract term) in a group setting or individually as deemed appropriate by the LRS counselor.			
ACTIVITIES	Measureable Product/Outcome	Responsible Person	Target Date of Completion
Identify WBLE sites in the community	WBLE sites established and logged	Pre-ETS Transition Specialist	Ongoing
Facilitate paid Work-Based Learning Experiences and individual placements as appropriate	A minimum of 12 LRS transition students will engage in WBLE	Pre-ETS Transition Specialist	By the end of each contract year
Provide WBLE-related activities	Pre-ETS Transition Specialist will coordinate field trips and embed self-advocacy/vocational training into existing learning opportunities	Pre-ETS Transition Specialist	Ongoing

(4) Qualifications/Capabilities of Organization

The Livingston Parish Public Schools Special Education Department will work to provide services to the special needs population under their respective jurisdictions. It is our goal to remain substantially compliant in all areas of special education services including transition while ensuring that every eligible student with a disability receives the support needed from the necessary agency to facilitate the appropriate transition from high school skills training and academic studies to post-school employment.

The key staff on the administrative level consist of the Special Education Director; the Special Education Program Development Coordinator; Special Education Transition Coordinator; and, the High School IEP Facilitator(s) who assists with transition planning and development. The special education administrative staff have diverse backgrounds encompassing professional experiences conducive to implementing successful educational practices.

Livingston Parish Public Schools has established processes in place for fiscal reimbursement. The Transition Coordinator will work directly with the Accounting Department and who use established and secure record keeping procedures. The Pre-ETS Transition Specialist will follow Livingston Parish Public Schools and LRS protocol when maintaining records of all activities

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conducted with students, teachers, site coordinators, and employment agencies. Record reviews will take place quarterly. The Transition Coordinator will advise the Pre-ETS Transition Specialist of any needed methods for improvement. LRS can review records at any time with a final report required to be submitted at the end of the fiscal year.

LRS, Livingston Parish Public Schools (Contractor) and the assigned Pre-ETS Transition Specialist agree to maintain the confidentiality and security of all Personally Identifiable Information (PII), including an agreement to collect only PII directly relevant to accomplishing the specified purposes of the TPCA and to use PII only for the purposes of this TPCA. LRS, Contractor, and the Pre-ETS Transition Specialist further agree to comply with the Individuals with Disabilities Education Improvement Act (IDEA), Section 504 of the Rehabilitation Act, Title II of the Americans with Disabilities Act (ADA), the Family Educational Rights and Privacy Act (FERPA), and all other applicable federal and state statutes and regulations during the duration of this TPCA.

The Pre-ETS Transition Specialist will maintain activity records relative to the contacts made, observations of students conducted in both the classroom and in work-based learning sites. The Transition Coordinator will review records and observe the Pre-ETS Transition Specialist providing feedback for improvement of the project. Records will be maintained and reviewed quarterly. A final report will be submitted to LRS as required in the Louisiana Workforce Commission Social Services Contract.

(5) Program Evaluation

The Pre-ETS Transition Specialist will maintain data relative to the program expected outcomes (community contacts, work-based learning sites developed, student participation in Work Based Learning Experience, and observations in the classroom). The Transition Coordinator will evaluate the program progress toward stated goals. Data will be maintained relative to the program. Progress will be measured by reviewing the achievements of goals, objectives and activities listed in Exhibit A, (3) Project Goals, Objectives, and Activities of this TPCA. This would include, but is not limited to:

- Log of Community Contacts;
- Log of Work Based Learning Experience;
- Documentation of Workplace Readiness Training, including training in Self-Advocacy;
- Log of student attendance at WBLEs

The Pre-ETS Transition Specialist will coordinate all activities with, and provide monthly reports to, the Program Monitor, Transition Coordinator and the Contract Monitor at LRS. LRS will provide program coordination and technical assistance as needed. An annual review of this TPCA will determine the effectiveness of the services provided and assure that it is being operated in compliance with the requirements of this TPCA.

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LRS will maintain administrative supervision of the program expenditures and staff implementing the cooperative project in order to ensure that all functions are carried out properly and financial accounting is accurate. LRS will monitor the Pre-ETS TPCA supported activities to assure that compliance with the federal requirements and performance goals are being achieved. LRS will monitor invoices and amounts reported as "non-federal share" to the VR program, ensure that certified expenditures of staff counted as match are working on the TPCA proportionate to the match reported, that any personnel costs charged to the program are allowable; that the Pre-ETS TPCA costs are reasonable and the services provided are necessary; that cost charged to the program are allocable to the Pre-ETS TPCA and allowable Vocational Rehabilitation (VR) expenses.

LRS maintains control of expenditures; has authority over third-party staff; is involved with the interview process; performs continuous reviews of progress; conducts annual reviews of performance expectations; and, maintains control of the non-delegable functions of the VR program.

All State Plan requirements, including a VR agency's order of selection, will apply to all services provided under the cooperative program.

The contractor will submit timesheets (personal action reports) showing actual time worked and to what project or program they are working/charging for their time. From these timesheets, the provider will mark which portion is certified expenditures and which portion is actual contract billing and submit appropriate detailed expenditure information for reimbursement. Certified expenditures will be tracked on an Excel Spreadsheet by both state office staff and the provider. Certified expenditure calculations will be forwarded to fiscal for entry into the state's accounting system for match tracking. The contractor will submit a Personnel Activity Report and a Monthly Activity Report to LRS with each pay reimbursement, to verify all activities and time charged to LRS comply with the duties and goals specified in the contract.

(6) Commitments from Collaborating Consumer Organizations

The students with disabilities who are targeted for participation in this program will certainly be foremost in mind throughout the year and during the planning phase. Parental and individual student involvement (interviews, feedback during and at the end of the year, and parental permission) will be utilized to ensure student interest and abilities are taken into consideration. This is done for safety considerations as well as in hopes that students will be interested in the job skills they are being asked to achieve.

(7) Contractual Services (if applicable)

N/A

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(8) Staff Qualifications

Position Title: Pre-ETS Transition Specialist **Direct Service Category in Budget:** Personnel

QUALIFICATIONS

Education: Bachelor Degree from an accredited college or university and additional trade or vocational training or equivalent. Preferred: a minimum of two years of college work in special education, vocational education or rehabilitation course.

Experience: A minimum of two years of paid related work experience; experience working in a school setting; knowledge of distinguishing qualities of special education populations; experience with computer word processing, database and spreadsheet applications; ability to organize daily tasks, clerical functions and schedules; valid LA driver's license and ability to provide own transportation; availability to work scheduled hours outside of regular work/school day, if appropriate; ability to work in a flexible, cooperative and professional manner; project good interpersonal communication skills; work independently, prioritizing tasks, and utilizing effective time management skills.

Specific Duties: may include, but not limited to (as appropriate to each student):

1. Job Exploration Counseling including but not limited to:

- Administration of Vocational Interest Inventories
- Information About Labor Market Composition
- Information on In-Demand Industry Sectors and Occupations
- Identification of Career Pathways of Interest to Students

2. Work-Based Learning Experiences (WBLE) may include in-school or after school experiences provided outside the traditional school setting. WBLEs are to be provided in an integrated environment to the maximum extent possible, including:

- Short Term Employment
- Apprenticeships
- Internships
- Work-Site Tours to Learn About Necessary Job Skills
- Job Shadowing
- Mentoring Opportunities in the Community

3. Counseling on Postsecondary Activities

- Information on Course Offerings and Career Options
- Types of Academic and Occupational Training Needed in the Workplace
- Postsecondary Opportunities Associated with Career Field or Pathways
- Advising Students and Parents or Representatives on Academic Curricula
- Providing Information About College Application and Admission Processes
- Completing the Free Application for Federal Student Aid (FAFSA)
- Providing Resources to Support Individual Student Success in Education and Training (i.e. Disability Support Services)

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4. Workplace Readiness Training should consist of but is not limited to, teaching skills such as:
- Communication and Interpersonal Skills
 - Financial Literacy
 - Group Orientation and Mobility Skills (i.e. to access workplace readiness training or to learn to travel independently)
 - Job-Seeking Skills
 - Understanding Employer Expectations for Punctuality and Performance and Other “Soft” Skills Necessary for Employment
5. Instruction in Self-Advocacy, which may include peer mentoring, should consist of, but is not limited to:
- Learning about rights and responsibilities
 - Learning how to request accommodations or services and supports
 - Communicating thoughts, concerns and needs in order to prepare for peer mentoring opportunities with individuals working in an area of interest
 - Mentoring opportunities with educational staff or with individuals employed by or volunteering for employers, boards, associations, or organizations in integrated community settings

LOUISIANA REHABILITATION SERVICES
THIRD PARTY COOPERATIVE ARRANGEMENT (TPCA)
LIVINGSTON PARISH PUBLIC SCHOOLS
EXHIBIT B - TPCA BUDGET

DIRECT SERVICE BUDGET SUMMARY		SOURCE OF FUNDS	
Category	{a} TOTAL AMOUNT REQUIRED PER CATEGORY	{b} Applicant	{c} Requested from LRS
1. Personnel	\$184,713.00	\$41,899.86	\$142,813.14
2. Fringe Benefits	\$51,996.72	\$11,075.28	\$40,921.44
3. Travel	\$12,000.00	\$0.00	\$12,000.00
(d) TOTAL COST	\$248,709.72	\$52,975.14	\$195,734.58
(e) Percent Participation	100.00%	21.30%	78.70%

Year 1

Direct Service Budget Detail Summary

Category	SOURCE OF FUNDS		
	(a) Total Amount Per Category	(b) Applicant	(c) Requested from LRS
1. Personnel	\$61,571.00	\$13,966.62	\$47,604.38
2. Fringe Benefits	\$17,332.24	\$3,691.76	\$13,640.48
3. Travel	\$4,000.00	\$0.00	\$4,000.00
(d) TOTAL COST	\$82,903.24	\$17,658.38	\$65,244.86
(e) Percent Participation	100.00%	21.30%	78.70%

Personnel - Year 1

(a) Position	SOURCE OF FUNDS			
	(b) Monthly Salary Rate	(c) No. Months Budgeted	(d) Gross Salary	(e) % Time on Project
Pre-ETS Transition Specialist	\$5,130.92	12	\$61,571.00	100%
			\$0.00	
			\$0.00	
(f) CATEGORY TOTAL	\$5,130.92		\$61,571.00	

Fringe Benefits - Year 1

(a) Detailed Description of Benefits (i.e. Percentage of Salary or Per Staff Member Cost)	(b) Total Amount	(c) Applicant	(d) Requested from LRS
Medicare (1.45%)	\$892.78	\$190.16	\$702.62
Retirement (26.7%)	\$16,439.46	\$3,501.60	\$12,937.86
(e) CATEGORY TOTAL	\$17,332.24	\$3,691.76	\$13,640.48

Travel - Year 1

Travel - Year 1		SOURCE OF FUNDS	
(a) Detailed Item Description (i.e. staff travel for direct service)	(b) Total Amount	(c) Applicant	(d) Requested from LRS
Travel	\$4,000.00		\$4,000.00
(e) CATEGORY TOTAL	\$4,000.00	\$0.00	\$4,000.00

Year 2

Direct Service Budget Detail Summary

Category	SOURCE OF FUNDS		
	(a) Total Amount Per Category	(b) Applicant	(c) Requested from LRS
1. Personnel	\$61,571.00	\$13,966.62	\$47,604.38
2. Fringe Benefits	\$17,332.24	\$3,691.76	\$13,640.48
3. Travel	\$4,000.00	\$0.00	\$4,000.00
(d) TOTAL COST	\$82,903.24	\$17,658.38	\$65,244.86
(e) Percent Participation	100.00%	21.30%	78.70%

Personnel - Year 2

Personnel - Year 2							SOURCE OF FUNDS		
(a) Position	(b) Monthly Salary Rate	(c) No. Months Budgeted	(d) Gross Salary	(e) % Time on Project	(f) Computed Salary	(g) Applicant	(h) Requested from LRS		
Pre-ETS Transition Specialist	\$5,130.92	12	\$61,571.00	100%	\$61,571.00	\$13,966.62	\$47,604.38		
					\$0.00				
(i) CATEGORY TOTAL	\$5,130.92		\$61,571.00		\$61,571.00	\$13,966.62	\$47,604.38		

Fringe Benefits - Year 2

SOURCE OF FUNDS				
(a) Detailed Description of Benefits (i.e. Percentage of Salary or Per Staff Member Cost)	(b) Total Amount	(c) Applicant	(d) Requested from LRS	
Medicare (1.45%)	\$892.78	\$190.16	\$702.62	
Retirement (26.7%)	\$16,439.46	\$3,501.60	\$12,937.86	
(e) CATEGORY TOTAL	\$17,332.24	\$3,691.76	\$13,640.48	

Travel - Year 2

SOURCE OF FUNDS			
(a) Detailed Item Description (i.e. staff travel for direct service)	(b) Total Amount	(c) Applicant	(d) Requested from LRS
Travel	\$4,000.00	\$0.00	\$4,000.00
(e) CATEGORY TOTAL	\$4,000.00	\$0.00	\$4,000.00

Year 3

Direct Service Budget Detail Summary

Category	SOURCE OF FUNDS		
	(a) Total Amount Per Category	(b) Applicant	(c) Requested from LRS
1. Personnel	\$61,571.00	\$13,966.62	\$47,604.38
2. Fringe Benefits	\$17,332.24	\$3,691.76	\$13,640.48
3. Travel	\$4,000.00	\$0.00	\$4,000.00
(d) TOTAL COST	\$82,903.24	\$17,658.38	\$65,244.86
(e) Percent Participation	100.00%	21.30%	78.70%

Personnel - Year 3

Personnel - Year 3							SOURCE OF FUNDS	
(a) Position	(b) Monthly Salary Rate	(c) No. Months Budgeted	(d) Gross Salary	(e) % Time on Project	(f) Computed Salary	(g) Applicant	(h) Requested from LRS	
Pre-ETS Transition Specialist	\$5,130.92	12	\$61,571.00	100%	\$61,571.00	\$13,966.62	\$47,604.38	
					\$0.00			
(i) CATEGORY TOTAL	\$5,130.92		\$61,571.00		\$61,571.00	\$13,966.62	\$47,604.38	

Fringe Benefits - Year 3

SOURCE OF FUNDS							
(a) Detailed Description of Benefits (i.e. Percentage of Salary or Per Staff Member Cost)							
				(b) Total Amount	(c) Applicant	(d) Requested from LRS	
Medicare (1.45%)				\$892.78	\$190.16	\$702.62	
Retirement (26.7%)				\$16,439.46	\$3,501.60	\$12,937.86	
(e) CATEGORY TOTAL				\$17,332.24	\$3,691.76	\$13,640.48	

Travel - Year 3

SOURCE OF FUNDS							
(a) Detailed Item Description (i.e. staff travel for direct service)							
				(b) Total Amount	(c) Applicant	(d) Requested from LRS	
Travel				\$4,000.00	\$0.00	\$4,000.00	
(e) CATEGORY TOTAL				\$4,000.00	\$0.00	\$4,000.00	

Financial Resources

(a) Applicant & Other/Source of Funds	(b) Origin of Contribution	(c) Non-Federal	(d) Federal	(e) Program Total Budget
Livingston Parish Public Schools	Livingston Parish Public Schools General Fund Account	\$52,975.14	\$0.00	\$52,975.14
LRS		\$0.00	\$195,734.58	\$195,734.58
TOTAL		\$52,975.14	\$195,734.58	\$248,709.72
TOTAL CONTRACT AMOUNT		\$195,734.58		

EXHIBIT C

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 -

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants Policy and Oversight Staff, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not identified here.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants Policy and Oversight Staff, Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

NAME OF APPLICANT	PR/AWARD NUMBER AND / OR PROJECT NAME
<i>Livingston Parish Public Schools</i>	
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
<i>Alan Joe Murphy</i>	<i>Superintendent</i>
SIGNATURE	DATE
<i>Alan Joe Murphy</i>	<i>8-7-19</i>

EXHIBIT D

Code of Federal Regulations - Title 2 – Grants and Agreements

Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not

apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201).

(I) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(J) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award of \$100,000 or more must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(K) See § 200.322 Procurement of recovered materials.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above provisions.

NAME OF APPLICANT	P/R/AWARD NUMBER AND/OR PROJECT NAME
<i>Livingston Parish Public Schools</i>	
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
<i>Alan Joe Murphy</i>	<i>Superintendent</i>
SIGNATURE	DATE
<i>Alan Joe Murphy</i>	<i>8-7-19</i>